

INITIAL DOCUMENTS | NEW CUSTOMER FOLDER OPENING

SEND BY EMAIL:

Send to Attn. **Pedro Arroyo** (<u>pedro@palmaassessoria.com.br</u>) with copy to **Suelen Genezini** (comercial@palmaassessoria.com.br).

- :: Radar Screen with our Brokers inserted;
- :: Registration Form (filled up to the item "Contact 4");

SEND BY MAIL:

Send to **PALMA FOREIGN TRADE, Attn.: Suelen Genezini and Aline Sousa** at Av. Antonio Artioli, nº 570, Room 204, Edifício Santis, Swiss Park Office, Campinas, SP, ZIP 13.049-253.

- :: Proxies with 2 years Validity (2 originals and 2 certified copies);
- :: Social Contract and the Latest Amendments (2 certified copies);
- :: RG and CPF (ID card & Individual Taxpayers' Registry card) of the company representatives in the social contract (simple copies);
- :: CNPJ card (National Registry of Legal Entities) (1 simple copy);
- :: Operating License (1 simple copy);
- :: Sintegra (1 simple copy);
- :: Merchant Marine Letter (2 certified copies on letterhead);